

# **WSCA Secondary Vice President**

## **Term of Office**

Vice Presidents and Vice President-Elects shall be elected at large. A person elected to a position of Vice President must be employed as a counselor at their level (i.e. high school). The Vice Presidents shall be elected for a two-year term, one year as Vice President-Elect and one year as Vice President.

## **Role Description**

1. Attend our Leadership Development Institute (LDI) in August and six board meetings throughout the year.
2. Be a part of a WSCA Work Plan Committee.
3. Type up an activity report of WSCA related tasks you've accomplished. Distribute and share at each board meeting.
4. Mentor the VP-Elect. Provide the VP-Elect with a background to the WSCA Board and some of the topics that were discussed the previous year.
5. Collaboration between the VP and VP-Elect on pertinent high school counselor concerns across the state. Work to put these together for discussion at subsequent WSCA Board meetings.
6. Look for ways to bring the spirit of national excitement and optimism, surrounding the ASCA Model, to our state and share practical ways for its components to become a reality in our high schools.
7. Monitor and respond to high school related issues on WSCA Link.
8. Provide articles for the Counselink publication. Use this as an opportunity to take a proactive role in the promotion of comprehensive high school counseling program best practices.
9. WSCA Conference duties:
  - a. Recruit sectional presenters
  - b. Host sectionals
  - c. Be visible & available to high school members
  - d. Attend the Opening Ceremonies & President's Brunch
10. Present on a high school related topic, with the VP-Elect, at the annual WSCA Conference. Host various sectionals at the WSCA Conference.
11. Submit a budget for the Secondary VP position each year.
12. Keep a detailed log of topics discussed and progress made during board meetings over the course of the year. This is to assist the acclimation of future board members. Rather than rehashing information each year, prior topics may be built upon.