



WSCA Board Director

Position Role and Responsibilities

OUR MISSION:

The mission of WSCA is to advance the profession of school counseling in preschool through post-secondary in order to maximize the academic performance, career planning, and personal/social growth of every student.

GOVERNING (ENDS) POLICIES:

Conditions exist so the Wisconsin School Counselors will practice with the highest level of effectiveness.

1. School counselors (active and pre-service) will be knowledgeable about effective school counseling practices.
 - a. School counselors are knowledgeable about the development, implementation and evaluation of comprehensive school counseling programs.
 - b. School counselors are knowledgeable about current ethical and professional practices and their application.
 - c. School counselors are knowledgeable about current trends in school counseling and education.
 - i. School counselors are actively engaged in state and national initiatives that impact the school counseling profession.
 - d. School counselors are knowledgeable about leadership and advocacy principles.
 - e. School counselors are knowledgeable about culturally responsive practices.
2. Key Stakeholders (including but not limited to) school administrators, policy makers, and community members will understand the impact made by the school counselor implementing a comprehensive school counseling program.

Qualifications:

The WSCA Director::

- A. must be a member of the Wisconsin School Counselor Association.
- B. must be a Professional, emeritus or retired member.
- C. must be a member of the American School Counselor Association.
- D. must represent the diverse needs and perspectives of all Wisconsin school counselors.

Term of Office:

The WSCA Director

- A. shall be elected by membership.
- B. shall serve a 3-year term.

Role Description:

The WSCA Directors work together on a nine-member board to guide the direction of WSCA through the creation of Ends Policies..

Role Responsibilities:

1. Attend all board meetings and summer leadership development institute.
2. Participate on Nominations/Elections or Bylaws committee.
3. Prepare article for monthly WSCALink and other publications as needed.
4. Correspond and coordinate with the Governing Board members on a regular basis.
5. Come prepared to all board meetings, sending out the meeting agenda one week prior to board meetings.
6. Host sectional as assigned by the conference committee.
7. Recruit sectional presenters and host sectionals at conference.



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8. Review and provide feedback for updates on the content of the WSCA website.
9. Adhere to all deadlines specified by ASCA and/or the WSCA Governing Board.
10. Works with the Governing Board to make additions or corrections to the Governing (ENDS) Policies and Strategic Plan.
11. Completes all other duties as outlined on the Director Timeline.
12. Contact membership as needed.
13. Transition successor into role.
14. Take Board meeting minutes on a rotating basis.

WSCA Board Chair Timeline of Responsibilities

June

- Submit WSCALink article as needed

July

- Attend WSCA LDI
- Submit WSCALink article as needed
- Seek speakers and consultants to educate our board about relevant issues outside the association (ongoing)

August

- Submit WSCALink article as needed
- Participate on board committee throughout year

September

- Review website content and suggest updates
- Submit WSCALink article as needed

October

- Submit Conference Sectional Proposal
- Submit WSCALink article as needed

November

- Submit WSCALink article as needed

December

- Promote WSCA conference
- Submit WSCALink article as needed

January

- Attend board meeting
- Promote WSCA conference
- Promote National School Counselor Week next month
- Attend any ASCA online professional development opportunities (webinars)
- Submit WSCALink article as needed

February

- Promote National School Counselor Week



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- Attend WSCA conference and possibly Day on the Hill
- Thank exhibitors and sponsors
- Host "State of the State" sectional with ASCA President & DPI School Counseling Consultant

March

- Submit WSCALink article as needed

April

- Attend April board meeting
- Participate in election of next year's Board Chair and Assistant Board Chair
- Submit WSCALink article as needed

May

- Review website content and suggest updates
- Submit WSCALink article as needed

June

- Review website content and suggest updates
- Submit WSCALink article as needed