



Create financial reports.

Learn how to manage money.

Hands-on learning.

# Financial Service Customer Representative

## Technical Diploma

Learn the basic elements of financial money management and receive a better understanding of where money goes and strategies for building financial security and wealth. Instruction is offered in a combination of in-person and ITV (Interactive Television) right in your high school! Looking for more opportunities? This program is a Career Pathway into Financial Services, a two-year technical diploma.

**WITC's Financial Services Customer Representative graduates are well-prepared to step directly into a variety of careers including:**

- Bank Teller
- Sales Associate
- Loan Processor
- Member Services Representative
- Cashier
- Loan Analyst
- Customer Service Associate

*> See your high school counselor to enroll!*

### Curriculum

Financial Accounting 1  
 MS PowerPoint  
 MS Word A  
 MS Excel A  
 MS Excel B  
 Principles of Finance  
 Personal Finance

### 14 credits

4  
 1  
 1  
 1  
 1  
 3  
 3

### Topics

- Credit cards
- Loans
- Budgeting
- Saving
- Managing debt
- Negotiating deals
- Taxes
- Retirement
- Investing
- Buying a car
- Buying a house
- Insurance
- Running a business
- Bookkeeping



*Experience.  
 Success.*

**To learn more about WITC programs, call or email Jodi Saliny**

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