Date

Dear_____

Throughout the last several school years, I have participated in a variety of academic and career planning activities to help prepare me for my future. In place of the traditional spring parent/teacher conferences, I have an opportunity to showcase the efforts I have made to ensure I graduate from Elcho School demonstrating that I am "school, work, and life ready".

I am inviting you to attend spring conferences on Thursday, March 7th. This special one-on-one conference will be with me and one of my teachers. During this time, I will present on my progress. Please indicate below which time will work best for you to attend my conference.

ALL TIMES ARE FOR THURSDAY MARCH 7, 2019, AND WILL LAST UP TO 30 MINUTES. PLEASE CIRCLE ONE AND RETURN TO ME OR MS. ROLAND NO LATER THAN JANUARY 30TH.

1pm-2pm	2pm-3pm	3pm-4pm		
4pm-5pm	5pm-6pm	6pm-7pm		
Any time will work	None of these times will work		Not interested in attending	
Student Name				
Student Grade				
Name of Parent/Guardian Attending Conference				

Thank you for all of your support,