

Academic and Career Planning AN ONGOING PROCESS

At each grade level, students will utilize the Xello (*Career Cruising*) software tool to implement their goal setting and planning by developing and/or revising their personal Academic & Career Plan (ACP) with guidance from adult mentors (staff, counselors, parents).

This is meant to be a gradual process that builds from one year to the next and supports the unique development of each student. Student goals and plans are expected to change annually based on their personal experiences.



6TH GRADE STUDENT OUTCOMES

- ✓ Understand definitions and terms related to Academic & Career Plan
- ✓ Complete MatchMaker and Learning Styles in Xello (*Career Cruising*)
- ✓ Save 4 careers based on Xello (*Career Cruising*) assessments
- ✓ Select My goal: for after high school



7TH GRADE STUDENT OUTCOMES

- ✓ Explore each of the 16 Career Clusters
- ✓ Save 4 Careers and 1 Career Cluster into Xello (*Career Cruising*) after completing the About Me assessment inventories
- ✓ Reflection on who am I, including interests, skills and strengths.
- ✓ Develop career and life goals in Xello (*Career Cruising*)



8TH GRADE STUDENT OUTCOMES

- ✓ Complete Xello (*Career Cruising*) components:
 - ✓ About Me
 - ✓ Explore Options
 - ✓ Goals & Plans
- ✓ Complete Self-reflections and leverage personal and career networks
- ✓ Understand graduation requirements
- ✓ Develop the My Course Plan, utilizing the course planner
- ✓ Prepare for, participate and reflect upon the 8th Grade Career Expo
- ✓ Revise career and life goals in My Plan



9TH GRADE STUDENT OUTCOMES

- ✓ Update the Xello (*Career Cruising*) Assessments to identify any key changes that could affect goals or plans
- ✓ Identify an adult mentor/advisor from their ACP personal network
- ✓ Be exposed to the concept of post-secondary options based on students interest, abilities, workforce need and financial feasibility
- ✓ Participate in Career and Service Based Learning Opportunities
- ✓ Revise career and life goals in My Plan



10TH GRADE STUDENT OUTCOMES

- ✓ Conduct structured research on 1 of 3 identified careers of interest
- ✓ Build Experiences (work, volunteer, education and life) to begin creating a resume
- ✓ Complete at least one job shadow in identified career interest area
- ✓ Revise career and life goals in My Plan



11TH GRADE STUDENT OUTCOMES

- ✓ Evaluate and search postsecondary opportunities
- ✓ Review assessment results and how they support post-secondary choices
- ✓ Understand financial aid opportunities
- ✓ Participate in a real-world exposure within identified career focused area
- ✓ Seek out School Counselor for specific post high school advisement
- ✓ Revise career and life goals in My Plan



12TH GRADE STUDENT OUTCOMES

- ✓ Participate in a real-world experience within identified career focused area
- ✓ Develop a financial plan to support postsecondary transition.
- ✓ Develop a backup plan
- ✓ Journal a reflective evaluation-exit interview
- ✓ Successfully complete the PFM course
- ✓ Revise career and life goals in My Plan



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CLASSROOM



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APPLETON BOARD OF EDUCATION PK-12 CAREER BASED LEARNING GOAL

All students in the AASD will experience a dynamic Academic Career Plan. This plan evolves from PK-12 learning experiences, both in and out of school, that support employability skills, career awareness, exploration, planning and training.

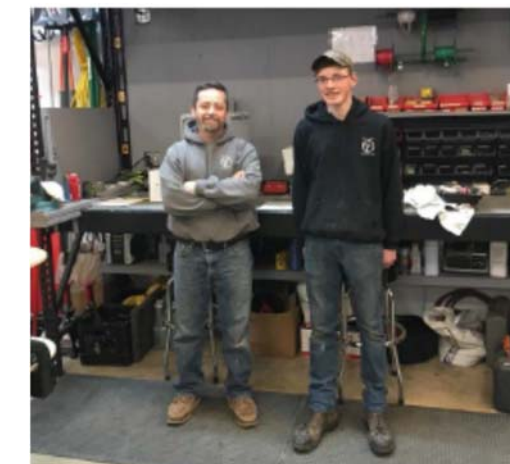
c2connect@ascd.k12.wi.us

Appleton District Career Based Learning Board Goal

All students in the AASD will experience a dynamic Academic Career Plan. This plan will evolve from PK-12 learning experiences, both in and out of school, that support employability skills and career awareness, exploration, planning and training.



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AWARENESS

EXPLORATION

PREPARATION

TRAINING

Employer Involvement Guide: How To Get Engaged

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| <p>AASD Career Based Learning Benchmarks</p> | | | | | |
| <p>Students will be exposed to various career opportunities to connect to personal interests, talents and employability skills</p> | <p>Guest Speaker 30-60 minutes (per class) Visit a classroom to talk to students about a job, business or industry; personal journey; job duties and responsibilities; skills & knowledge needed; or a specific curricular topic.</p> | <p>Company Tour 1-2 hours Host a tour of facilities and operations, highlighting careers within organization; a typical day; student opportunities; or a curricular connection to a specific topic.</p> | <p>Career Expo 2-4 hours Staff a booth or meet with a group of students to share career information; advice on pursuing a career; career knowledge needed; and career roles and responsibilities.</p> | <p>Committee Member 2-40 hours Participate in a variety of workforce development and education preparatory committees.</p> | |
| <p>Students will develop an Academic and Career Plan that represents a match of student interests and academic outcomes. Students will also self-reflect and leverage personal and career networks</p> | <p>Themed Project 24+ hours Assist teachers in designing a multidisciplinary learning activity. Potentially provide feedback on student work.</p> | <p>Job Shadow 2-8 hours Provide an opportunity for students to observe, discuss and participate in daily routines and activities of a particular job.</p> | <p>Mentor/Coach 2-15 hours Offer support, guidance, motivation, and assistance to students as they explore careers. This may occur in face-to-face, virtual, or asynchronous venues or a combination.</p> | <p>Online Discussion Forum 2-15 hours Answer student questions about careers, offer advice, share your experiences or otherwise support students using virtual tools.</p> | <p>Competition Judge 2-8 hours Judge presentations or competitions and provide constructive feedback regarding student mastery of targeted competencies.</p> |
| <p>Student identifies an adult mentor/advisor from their ACP personal network to articulate their personalized mid-point ACP progress</p> | <p>Resume Development 1-2 hours Review resumes and provide constructive feedback to students.</p> <p>Service Learning 2-90 hours Support students in designing and implementing meaningful projects at local for-profit businesses, government agencies, and non-profits.</p> | <p>Mock/Video Interview 1-2 hours Provide students with constructive feedback regarding their interviewing style and how they responded to interview questions.</p> <p>Employability Skills Certificate 90+ hours Provide on-the-job paid work experience along with career exploration and planning opportunities.</p> | <p>E-Portfolio 2-4 hours Review student's collection of artifacts and provide constructive feedback.</p> <p>Leadership Skills Certificate 90+ hours Provide leadership or service experience along with career exploration and planning opportunities.</p> | <p>Industry Project 2-15 hours Collaborate with teachers to integrate specific, authentic industry tasks into curriculum.</p> <p>Practicum 2-4 hours Provide an opportunity for students to complete a short-term project in a professional setting.</p> | <p>School-Based Enterprise 2-15 hours Help prepare students for the transition from school to work or post-secondary education by providing work experience, typically run on school grounds.</p> <p>Teacher Externship 2-4 hours Provide an opportunity for students to complete a short-term project in a professional setting.</p> |
| <p>Students will graduate with a post-secondary plan to implement with a back-up plan, an actual real-world exposure in their career focused area, participate in a reflective evaluation-exit interview prior to graduation to support their ACP</p> | <p>Clinical Experience 4+ hours Provide an opportunity for students to perform tasks in a supervised, authentic setting.</p> | <p>On-The-Job Training 45+ hours Provide employee training and serve as an instructor of hands-on training.</p> | <p>Internship 45+ hours Provide paid or unpaid experiential learning integrating knowledge and theory learned in the classroom with practical application and skill development in a professional setting.</p> | <p>Youth Apprenticeship 450 - 900 hours Provide paid on-the-job training based on statewide youth apprenticeship curriculum guidelines.</p> | <p>Exit Interview Reflection 1-2 hours Provide students with constructive feedback regarding their academic and career plan.</p> |