2022-2023
Wisconsin School Counseling Program Accountability Report (WSCPAR)
Application Checklist

Utilize the WSCPAR Handbook as you complete the application form.

Deadline: Applications MUST be submitted online by 5:00 pm on Monday November 20, 2023

The WSCPAR application is only available to submit online. Note the online applications cannot be saved while in progress so please plan ahead to have all components ready to submit at the same time.

The following information will be entered into the online application:

- **School and Counselor Contact Information**
- **Elected Official Names**
- **Local Newspaper & Contact Information**
- **Counselor Reflection Statements**
  - Explain the process you or your team engaged in to complete the WSCPAR and a distribution plan for your document.
  - What implications did you or your team consider after reviewing the results from your program or interventions?
    - Implications explain how data results will help:
    - Deliver lessons more effectively (considering content, strategies, time).
    - Collect data more accurately (asking better questions based on quality content).
    - Target ASCA Mindsets & Behaviors.
    - Make decisions about which lessons to continue, add or discontinue.
  - How does the data you shared in your WSCPAR show how your counseling program addressed equity and/or opportunity gaps for students?

Please note the following documents must also be uploaded with your online WSCPAR application:

- ☐ **Wisconsin School Counseling Accountability Report (WSCPAR) Document**
- ☐ Completed **WSCPAR Self Score Rubric**
- ☐ Completed **Annual Student Outcome Goal Plan Template #1**
- ☐ Completed **Annual Student Outcome Goal Plan Template #2** (Must be a Closing the Gap Goal)
- ☐ Completed and Signed **Annual Administrative Conference Form**
  It is not expected that all counseling program components outlined in the Annual Administrative Conference are fully implemented, just note on the form they are not yet completed.
- ☐ **Application Signature Page** (All signatures required to be reviewed)

If you are having technical issues with the online application process, contact the WSCA office during normal business hours at 608-204-9825 or admin@wscaweb.org.

If you have questions about completing the WSCPAR, contact WSCA Directors, Cindy Bourget or Sarah Flier at data@wscaweb.org.